

# Notice of Health and Wellbeing Board

Date: Thursday, 2 July 2020 at 10.00 am

Venue: Skype



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## Membership:

### Chairman:

Cllr V Slade                      Leader of the Council (BCP Council)

### Vice-Chairman:

T Goodson	NHS Dorset Clinical Commissioning Group
Cllr L Dedman	Portfolio Holder for Adults and Health (BCP Council)
Cllr S Moore	Portfolio Holder for Children and Families (BCP Council)
Cllr K Wilson	Portfolio Holder for Housing (BCP Council)
Graham Farrant	Chief Executive (BCP Council)
Jan Thurgood	Corporate Director, Adult Social Care (BCP Council)
Judith Ramsden	Corporate Director, Children's Services (BCP Council)
Kate Ryan	Corporate Director, Environment and Community (BCP Council)
Sam Crowe	Director, Public Health (BCP Council)
D Fleming	NHS Poole Hospital and Royal Bournemouth and Christchurch Hospital
E Yafele	Dorset Healthcare Foundation
S Sandcraft	NHS Dorset Clinical Commissioning Group
R Ramtohal	NHS Dorset Clinical Commissioning Group
D Richardson	NHS Dorset Clinical Commissioning Group
T Knight	NHS Dorset Clinical Commissioning Group
L Bate	Healthwatch
K Loftus	Bournemouth and Poole Voluntary Services Councils
S Why	Dorset and Wiltshire Fire and Rescue Service
J Vaughan	Dorset Police

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All Members of the Health and Wellbeing Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link: <https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4548>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

24 June 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
(anne.brown@bcpcouncil.gov.uk)

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. **Apologies**

To receive any apologies for absence from Board Members.

## 2. **Substitute Members**

To receive information on any changes in the membership of the Board.

## 3. **Declarations of Interests**

Board Members are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is Thursday 25 June 2020

The deadline for the submission of a statement is 12.00 noon, Wednesday 1 July 2020.

The deadline for the submission of a petition is Wednesday 17 June 2020.

## 5. **BCP Local Outbreak Management Plan**

5 - 10

All Councils in England are required to develop and publish local outbreak management plans as part of the Government's Contain strategy. The strategy gives a key role to local councils in responding to local outbreaks, and supporting people who have tested positive and their contacts to isolate promptly, breaking transmission of COVID-19 and minimising risks of any second peak. This paper describes the main themes in the plan, and the process being recommended for how the plans will operate in BCP Council. The plans require a local COVID-19 public engagement board, and the recommendation is that the BCP Health and Wellbeing Board takes on this function.

The Plan referred to as Appendix 1 to the report is to follow.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.